

Lansing, Michigan

June 6, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3<sup>rd</sup> Floor, Michigan Library and Historical Center, on Tuesday, June 6, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson  
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor  
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer  
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction  
Myron Frierson, Bureau Director, Finance and Administration, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

Others Present:

Joel Storch, Department of Information Technology; Karen Sage, Fran Wallace, Department of Labor and Economic Growth; Greg Faremouth, Elise Lancaster, Janet Rouse, Department of Management and Budget; Pam Lavender, Kelly Villarreal, Department of Transportation; Jared Austin, House Republican Policy Office

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meetings held on May 2, 2006, and May 16, 2006. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

Correspondence was received from Jacqueline M. Johnson, Department of Treasury, with the attached summary and detail investment holding reports for the Veterans' Benefit Trust Fund for the quarter ending March 31, 2006 and a report of investment transactions for the quarter ending March 31, 2006, in accordance with a resolution adopted by the State Administrative Board.

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

**Retention and Disposal Schedules:**

DEPARTMENT OF EDUCATION

Human Resources, 6/6/2006

Office of Early Childhood Education and Family Services, 6/6/2006

Office of Professional Preparation, 6/6/2006

School Finance and School Law, 6/6/2006

State Board of Education, 6/6/2006

Superintendent's Office, Deputy Superintendent, 6/6/2006

Superintendent's Office, Legislative Director, 6/6/2006

DEPARTMENT OF LABOR AND ECONOMIC GROWTH, Office of Financial and Insurance Services, Insurance Bureau, Legal Resources and Receiverships, 6/6/2006

DEPARTMENT OF STATE POLICE, Office of Budget & Financial Services Division, 6/6/2006

DEPARTMENT OF TREASURY

Michigan Higher Education, Student Loan Authority, 6/6/2006

Technical Services Division, 6/6/2006

SENATE, Secretary of the Senate, 6/6/2006

Ms. MacDowell moved to approve the retention and disposal schedules. The motion was supported by Ms. Wolenberg and unanimously adopted.

7.     **REPORTS AND RECOMMENDATIONS OF COMMITTEES:**  
          (Please see the following pages)

- - - - -

Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of May 30, 2006, and the special meeting of June 6, 2006. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held May 30, 2006, with the withdrawal of Item 3s of the supplemental agenda at the State Administrative Board meeting on June 6, 2006, by the Department of Management and Budget, and the special meeting held June 6, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

- - - - -

Ms. MacDowell presented the Building Committee Report for the regular meeting of May 31, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held May 31, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

- - - - -

Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of May 31, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held May 31, 2006, with the withdrawal of Items 45, 60, and 107 of the regular agenda at the State Administrative Board meeting held on June 6, 2006, by the Department of Transportation, be approved and adopted. The motion was supported by Ms. MacDowell and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Ms. Wolenberg moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

---

SECRETARY

---

CHAIRPERSON